



**CITY OF ALTOONA, IOWA**  
**Invites applications for the position of:**

**Building Inspector II**

---

**SALARY RANGE:** \$32.57 - \$42.51 (\$67,745.60 - \$88,420.80)

**OPENING DATE:** 3-24-2021

**CLOSING DATE:** 4-14-2021

**INFORMATION:**

The City of Altoona is accepting applications for Building Inspector II at the Altoona Building Department.

Interested candidates need to complete a City of Altoona employment application and resume.

All candidate communication will be sent via email to the email address on the application. No communication or notices will be sent via postal mail. Applications must be submitted by the application deadline. **NOTE: please be sure the all digitally submitted completed forms are accessible as .pdf or word document.**

**PRINCIPLE DUTIES AND RESPONSIBILITIES:**

Primary Function is to oversee and coordinate the enforcement of applicable regulations relating to building, electrical, plumbing, fire, and mechanical codes. Assist with enforcement of local, state, and nationally mandated codes and practices.

**ENTRY REQUIREMENT AND SKILLS:**

Candidates must possess a high school diploma or G.E.D., and five (5) years in building trades or inspection/code enforcement work

Candidates must be certified as a Commercial Building Inspector, Residential and Commercial Electrical Inspector, and commercial certification in at least one (1) other areas of enforcement: accessibility, electrical, energy, fire, mechanical, or plumbing. Certifications may be obtained within twelve (12) months of employment through a nationally recognized agency and approved by the Building Official.

Candidates must hold a valid Iowa Driver's license with no OWI convictions within the last five (5) years. Candidates **MUST** have strong customer services skills.

Post offer employment physical and drug screen required.

**HOW TO APPLY:**

Applicants should complete and submit a city application available at <http://www.altoona-iowa.com/i-want-to/find-job-openings/> AND submit a resume specifying interest to Amy Hill via email ([ahill@altoona-iowa.com](mailto:ahill@altoona-iowa.com)) or fax (515-967-0842) or deliver/mail to City of Altoona, Attention: Amy Hill, 900 Venbury Dr., Suite A, Altoona Iowa, 50009. Please include current mailing address, phone number(s), and e-mail address. All correspondence from the City of Altoona in regards to this position will be conducted through the email you provide.

**Equal Opportunity Employer**